

CITY OF LADUE
NEW RETAIL BUSINESS LICENSE TAX DUE STATEMENT

Retail businesses must submit the following items:

- License Tax Due Statement, Signed and Complete
- Retail Business Tax Due Worksheet (see reverse side)
- Accurate License Tax Payment
- No Tax Due letter issued by the Missouri Department of Revenue.
- Food Service Business*: Proof of recent inspection with St. Louis County Department of Health

All of the above items must be received to constitute a complete license application.

REMIT TO: City of Ladue 9345 Clayton Rd. Ladue, MO 63124

BUSINESS INFORMATION

Business Name: _____

Address: _____

Phone: _____ Other Phone: _____

Email: _____ Website: _____

MAILING/BILLING INFORMATION FOR YOUR RENEWAL (If different from above)

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

ADDITIONAL

Business Description: _____

MO Sales Tax ID: _____ Number of Employees: _____

Property: Owned or Rented (circle one) If Rented, Property Owner Name & Phone: _____

**CITY OF LADUE
NEW RETAIL BUSINESS TAX DUE WORKSHEET**

BUSINESS NAME: _____ FOR THE YEAR OF _____		
Gross Receipts up to 2 million: Subtract \$12,500, divide by \$1,000 = Line 3 Amount of Gross Receipts <u>over</u> 2 million: Divide by \$500 = Line 4		
ROW	TAX FEE CALCULATIONS	ESTIMATED CURRENT YEAR
1	ANNUAL GROSS RECEIPTS	
2	BASE FEE – (Minimum rate for first \$12,500 in revenue.)	\$50.00
3	GROSS RECEIPTS - \$12,500 to \$2,000,000 Divide by \$1.00 by \$1,000	
4	GROSS RECEIPTS – Over \$2,000,000 Divide by \$.50 per \$1,000	
5	TOTAL AMOUNT DUE Total of Row 2-4	

As an authorized representative of the above business, I do hereby declare that the information contained in this Tax Due Statement & Worksheet is correct per sections 50-16 thru 50-53 of the City of Ladue code.

Authorized Representative Name: _____

Signature: _____ Title: _____

If you have any questions or need to verify correct payment amount you may email us at licensing@cityofladue-mo.gov or call (314) 993-3439. This application is also available in alternative format (e.g. large print, braille) by request.